

Lansing, Michigan

August 1, 2000

A regular meeting of the State Administrative Board was held in the State Capitol, Senate Appropriations Room, 3rd Floor, on Tuesday, August 1, 2000, at 11:00 a.m.

Present: Cathy Wilson, Deputy Director of State Government Affairs,  
representing John Engler, Governor, Chairperson  
Jeff Hartgen, Deputy Chief of Staff, representing Dick Posthumus, Lt.  
Governor  
Theodore Hughes, Assistant Attorney General for Law, representing  
Jennifer M. Granholm, Attorney General  
Julie Croll, Deputy State Treasurer, representing Mark A. Murray,  
State Treasurer  
A. Edwin Dore, Deputy Secretary of State, representing Candice  
Miller, Secretary of State  
Elaine M. Mills, Director, State Aid and School Finance, representing  
Arthur Ellis, Superintendent of Public Instruction

Arlene Oisten, Secretary

Absent: None

Others Present: Sherry Bond, James Burris, James Konrad, David Sproul, Joette  
Yauk, of the Department of Management and Budget; Randy J.  
Knapp of the Department of Transportation; Karl G. Trautman,  
Senate Democratic Staff; Chris Klaver of Gongwer News Service

1. CALL TO ORDER:

The meeting was called to order by Ms. Wilson. Reverend Vernon Moore of Harvest House Ministry in Lansing gave the invocation and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Hughes moved that the minutes of the State Administrative Board for the regular meeting of July 18, 2000, be approved as distributed. Mr. Dore supported the motion, and it was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

Certified Retention and Disposal Schedule:

City of Ferndale, Ferndale Police Department, 6/29/00

Retention and Disposal Schedules:

Department of Agriculture, Finance and Technology, 5/24/00

Department of Consumer and Industry Services, Bureau of Worker's Disability Compensation, 6/2/00

Department of Consumer and Industry Services, Financial Institutions Bureau, Administration Division, 3/17/00

Department of Consumer and Industry Services, Financial Institutions Bureau, Bank and Trust Division, 3/17/00

Department of Consumer and Industry Services, Financial Institutions Bureau, Credit Union Division, 3/17/00

Department of Consumer and Industry Services, Financial Institutions Bureau, Examination Division, 3/17/00

Department of Consumer and Industry Services, Financial Institutions Bureau, Licensing and Enforcement Division, 3/31/00

Department of Consumer and Industry Services, Financial Institutions Bureau, Office of the Commissioner, 3/17/00

Department of Consumer and Industry Services, Financial

Institutions Bureau, Policy and Legislation Division, 3/17/00  
Department of Consumer and Industry Services, Unemployment  
Agency, Customer Service Branch Offices, 6/27/00  
Department of Consumer and Industry Services, Unemployment  
Agency, Customer Service - Tax Office, 6/27/00  
Department of Consumer and Industry Services, Unemployment  
Agency, Office of Human Resources, 6/27/00  
Department of Consumer and Industry Services, Unemployment  
Agency, Office of Program and Policy Administration, 6/01/00  
Department of Environmental Quality, Storage Tank Division,  
6/2/00  
Department of Management and Budget, Office of Retirement  
Systems, 6/5/00  
Department of State Police, Emergency Management Division,  
Hazardous Materials Section, 6/21/00  
Department of Treasury, Bureau of Revenue, Collection Division,  
6/16/00  
Department of Treasury, Bureau of Revenue, Discovery Division,  
7/6/00  
Department of Treasury, Michigan Municipal Bond Authority,  
6/15/00  
Family Independence Agency, Office of Information and Technology  
Services, 6/26/00

Mr. Hughes moved that the Certified Retention and Disposal Schedule and the Retention and Disposal Schedules be approved and adopted. The motion was supported by Mr. Hartgen, and unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:  
(Please see the following page)

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Ms. Croll presented the Finance and Claims Committee Reports covering the regular meeting held July 25, 2000 and the special meeting held August 1, 2000. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Finance and Claims Committee Report of July 25, 2000 and the Report for the special meeting of August 1, 2000 be approved and adopted with the withdrawal of item 4 (1) of the July 25, 2000 agenda, at the request of the Department of Management and Budget. The motion was supported by Mr. Hughes and unanimously approved.

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Ms. Croll presented the Building Committee Reports covering the regular meeting held July 26, 2000 and the special meeting of August 1, 2000. After presentation and review of the forgoing Committee Reports, Ms. Croll moved that the regular Building Committee Report of July 26, 2000 and the special Building Committee Report of August 1, 2000 be approved and adopted. The motion was supported by Mr. Dore and unanimously approved.

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Mr. Dore gave the presentation of the Transportation and Natural Resources Committee Report for the regular meeting of July 26, 2000. After presentation and review of the forgoing Transportation and Natural Resource Committee Report, Mr. Dore moved that the Transportation and Natural Resources Committee Report covering the regular meeting held July 26, 2000 be approved and adopted with the withdrawal of items 35, 71 and 72 of the regular Transportation agenda. The motion was supported by Ms. Croll and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Mr. Hughes moved the meeting be adjourned. The motion was supported by Ms. Croll and unanimously approved. Ms. Wilson adjourned the meeting.

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SECRETARY

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CHAIRPERSON